



INTERNATIONAL UNION  
OF RAILWAYS

## INVITATION TO TENDER - “NOISE MEASUREMENT GUIDELINES FOR PARKED TRAINS”

Date of publication of the present Q&A document:	13 May 24
Project:	NOVITÀ
Reference:	SP-NV-NOVITA-2024 - <a href="#">link</a>
Published in	24 April 2024

# QUESTIONS and ANSWERS (Q&A)

## 1. Question and Answers

N°	Question	Answer
1.	Could you provide details on the number of companies invited to tender?	This information is not available / confidential. Participation in this procurement procedure is explained in Page 7.
2.	Could you provide us any indication of the budget and/or amount of work you expect, or a maximum budget?	In accordance with UIC Finance department policy, we are unable to disclose such information. The price to be offered will be considered as an important criterion for selecting the most cost-effective offer, hence there isn't a predefined budget ceiling. UIC encourages potential subcontractors to draw upon their familiarity with UIC's work rhythm and base their proposals on workload estimates derived from prior consulting engagements.



<p><b>3.</b></p>	<p>The UIC call labels WP2 and WP3 as 'optional', and also states "Tenderers are requested to submit proposals for each of the work packages [...]. However, the decision regarding the implementation of WP2 and WP3 rests with UIC and will be determined in December 2024." So I guess 'optional' means that it is optional for UIC to grant WP2 and WP3 work, but it is not optional for us and other tenderers to offer WP2 and WP3 work to you. But to be clear: Does this mean that we and other applicants must include WP1, 2 and 3 in our offer, and that applications not including WP2 and/or WP3 are considered invalid by UIC?</p>	<p>UIC will enter a contract with the service provider solely for WP1. Meanwhile, UIC encourages potential subcontractors to submit their offers for WP2 and WP3.</p>
<p><b>4.</b></p>	<p>If you will allow offers both with and without WP2 and WP3, how will you compare your tender assessment quality and pricing scores between offers with and without these parts?</p> <p>Will your tender assessment be based only on WP1? Will you value including WP2 / 3 in terms of higher quality scores?</p>	<p>Including WP2 and WP3 in the proposal will allow for initial discussions on planning these activities if they're pursued and will help in evaluating proposals early to enhance planning for WP2 &amp; WP3. Collecting proposals will initiate direct discussions with interested parties.</p> <p>While the contract for this call will be awarded for WP1, proposals for WP2 and WP3 will be factored into the evaluation of WP1, providing an advantageous edge to subcontractors assessed on an equitable basis.</p>
<p><b>5.</b></p>	<p>Measurements in WP2 will not be performed by the Contractor, but by NOVITÀ project members. We as potential contractors shall only provide 'technical support' and database. The amount of 'technical support' will strongly depend on the number of measurements and the number of project members that will be performing measurements, which is unknown. Yet, we are now expected to offer a fixed price, and different applicants may have quite different ideas on this. To ensure a fair comparison between applications, could you provide some indication of the number of measurements that will be conducted or the amount of work for 'technical support' you expect?</p>	<p>Project members will conduct measurements, but they'll require subcontractor's guidance on what, how, and where to measure, building on WP1. Subcontractor will then analyse the data in WP3, ensuring coherence among members. Planning with clear instructions is important for standardized results. Subcontractor, in consultation with all members, will develop procedures and ensure their implementation, addressing any gaps in WP2.</p> <p>Cross-checks shall be conducted in 1-2-1 meetings, requiring coordination for precise follow-up. This process guarantees data collection for accurate analysis and acknowledgment of any inconsistencies.</p>



<p>6.</p>	<p>June 3rd as the 'participation deadline'. The tender document states proposals should be submitted until June 10th. Can I safely assume that our proposal can be submitted until June 10th?</p>	<p>As outlined on Pages 1 and 8, the deadline for proposal submission is June 3. UIC, in collaboration with its members, will conduct the evaluation process from June 10 to June 21.</p>
<p>7.</p>	<p>WP1: IRS Guidelines: Are there any specific things to know about?</p>	<p>Upon selection, UIC will provide the contractor with the IRS template. . A technical guideline will be prepared taking into account the consultations of UIC members and emphasising the common understanding of the members and the document will be published after revision and approval of the members. UIC advisors will assist the contractor in coordinating the collection of information from regions outside of the EU. Selected subcontractors have previously undertaken similar tasks in UIC document preparation projects, and a comparable approach should be anticipated for this call.</p>
<p>8.</p>	<p>WP2: Measurement campaigns: It would be good to know how you imagine our involvement in the measurement campaigns, since the tender states "conducting measurement campaigns" and also "carried out by NOVITA project members".</p>	<p>Please find the response to Q5.  <b>Additional information:</b> Contractors interested in providing additional field measurement services may submit a separate proposal. Funding for these services will be sourced from interested parties, not UIC, and they are not a prerequisite for the UIC call. Proposals may be shared with relevant UIC members for informational purposes if deemed necessary. However, it should be noted that such activities are not currently requested by UIC call and are not obligatory.</p>
<p>9.</p>	<p>Database: your expectations. A web-based tool? Something hosted and managed by UIC?</p>	<p>Please be aware that this work package (WP) is optional, and the aim of the call is to develop a database that is simple and compatible with the infrastructure of UIC servers. UIC welcomes proposals on how to develop such a database with simplicity in mind, ensuring compliance with specified IT requirements as needed. All server rights will be administered by UIC on behalf of its members. The <a href="#">UIC IT specification</a> provides additional details. It's crucial to understand that this specification is designed for a MATLAB-based open-source tool, requiring detailed planning. While the database for this contract doesn't require the same complexity, it's essential to ensure that UIC retains intellectual property rights and that key requirements like GDPR compliance and GitHub repository usage are met.</p>